





Please fill in the form using a ball point pen and send to:

Staunton Country Park Middle Park Way Havant PO9 5HB
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**Instructions to your Bank or Building Society to pay by Direct Debit.**

Originator's identification Number.

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Name(s) of Account Holder(s).


For allpay.net Ltd official use only. This is not part of the instruction to your Bank or Building Society. Please complete your address and telephone number.	
Address:	
Postcode:	
Telephone:	Ref:

Bank/Building Society account number.

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Branch Sort Code.

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Name & full postal Address of your Bank or Building Society.

To: The Manager	Bank/Building Society
Address	
Postcode	

**Instruction to your Bank or Building Society**

Please pay allpay.net Limited Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee.

I understand that this instruction may remain with allpay.net Limited and, if so, details will be passed electronically to my Bank or Building Society.

Signature(s)
Date

allpay.net Limited Reference Number.

For Official use only

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Banks and Building Societies may not accept Direct Debit instructions on some types of account.

This Guarantee should be detached and retained by the Payer.



**The Direct Debit Guarantee**



- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amount to be paid or the payment dates change allpay.net Limited RE: Circle Anglia will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by allpay.net Limited RE: Circle Anglia or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

**Telephone 0870 240 2953**

**Payments will be collected on behalf of :**

**Hampshire County Council  
The Castle  
Sussex Street  
WINCHESTER  
SO23 8UB**

